

MINUTES OF THE LAKE LEON BAPTIST CHURCH COUNCIL MEETING SEPTEMBER 8, 2026

The scheduled meeting of the Lake Leon Baptist Church Council was held on September 8, 2026 in the Church office. Council member attendees included Tommy Bowling (Via Zoom), Blake Briscoe, Loretta Key, David Redwine and Ron Holliday. Pastor Shaun Chastain, attended as well.

There being a quorum in attendance, the meeting began following a word of prayer offered by Shaun Chastain at 5:30.

TOPIC 2 - Agenda

Members approved the meeting agenda as distributed prior to the meeting as well as the stated meeting purpose and desired meeting outcome statements on the agenda.

TOPIC 3 –Visitor comments

No visitors were in attendance.

TOPIC 4 – Zoom meeting issues

Issues corrected. Tommy came through loud and clear.

TOPIC 5 – Financial presentation

Laura Robertson provided a financial report via Shaun. Considerable discussion ensued focusing on how the current fiscal year was budgeted. We have essentially been “betting on donations growth” that, so far in the year, has not materialized. This is a bit complicated and Loretta agreed to begin the process of sharing details with the congregation beginning at the next business meeting. There was general consensus that a straightforward, simpler financial synopsis would be a welcome addition to the monthly business meeting financial reports.

TOPIC 6 – Procedures for staff ex[p]enditures, especially those “over budget”

There have been a few miscommunications regarding authority to overspend a budgeted item. Nothing major has happened, though correct procedures need to be implemented to avoid large miscues. The discussion resulted in agreement that a “Financial Procedure Manual, or Notebook” needs to be developed and followed.

TOPIC 7 – Follow up – Getting bank signature card updated

Blake led the discussion on what is needed to get the Church’s Texas Bank signature squared away. There was consensus all Council members should be on the signature card as well as Shaun and Laura. Blake continues to play an invaluable role and will see that this occurs.

TOPIC 8 – Potential additional insurance coverage

Shaun shared the pleasant news that our insurance coverage is more comprehensive than we had anticipated and the annual premium has decreased \$3,000 per year! Unheard of in this day and age. The Council is covered which is important from several aspects, but only to \$100,000. Shaun has asked for a quote to increase that coverage to \$500,000 and \$1 million.

TOPIC 9 – Report on committee assignments

David reported that the committee slots are being filled, though it is clear that more members will hopefully volunteer to serve in these important roles

TOPIC 10 – Additional thoughts regarding a “Helping Hands Program”

Although we have an informal program “underway” in the Church for able bodied folks to help those in need for relatively minor “fix-up” or “construction projects” (ie, constructing wheelchair ramps, etc) there was discussion about the potential of making the program a bit more “official”. There was consensus that we try a “stepped approach” by designating a “Helping Hands Coordinator” to be a focal point contact for anyone with a need for a small project. Tommy Bowling selflessly volunteered to be the first contact person. We will give the idea some publicity so those in need of help can contact him and he will see if he can organize a work crew to get the job done. Undoubtedly, Shaun will also receive requests which he will forward to Tommy.

TOPIC 11 - Safety Standard Operating Procedures

Flint and Tommy have made great progress developing a comprehensive Safety Program which integrates facility planning as well. In reality, it is morphing into a “Safety, Facility, Emergency Management Plan”. Being an ongoing effort, this will remain on future Council agendas until it is ready to be presented to the congregation.

TOPIC 12 – Potential Crisis Center presentation to the congregation

Shaun will schedule a Sunday evening presentation to the congregation similar to the one we had some time back from CASA.

TOPIC 13 – Churchwide abuse awareness training

Donna is putting the final tweaks to a good matrix showing everyone required to have background checks and abuse prevention training. Compliance is very good.

TOPIC 14 – 2027 Employee contracts

Shaun as drafted an excellent “core contract” that will be ready to review and approve at the October Council meeting.

TOPIC 15 – Youth program staffing

Many Church members do not realize that our youth program is growing considerably. It has got to the point that from time to time we are short staffed. Shaun will make a plea on Sunday morning(s) for volunteers to assist Braedon.

TOPIC 16 – September 13 regular business meeting issues

Shuan and Laura will not be in attendance at the September 13 business meeting. Ron will moderate the meeting and Loretta will give the financial report. An issue to cover is the appointment of “messengers” from our church to the upcoming Baptist General Convention of Texas annual meeting. Ron reported a little known fact – the Texas Baptist Convention President is a woman – Debbie Potter, Children’s Pastor, Trinity Baptist Church, San Antonio.

TOPIC 17 – Pool issues

We have a scholarship proposal before the church – Eric Mathews. Despite our needing to put a moratorium on scholarships until we get the tax implications squared away, the Council suggested letting this one go through since it is a “continuation”. There was agreement that the Church membership needs to understand that we need to put a temporary halt to the program and why.

WHAT, WHO, WHEN CHART

<u>WHAT</u>	<u>WHO</u>	<u>WHEN</u>
Put indefinite hold on scholarship grants	All	Indefinite
Coordinate bank signature card signing process	Blake	October meeting
Draft Safety Plan review	All	October meeting
Get committee descriptions to David	Ron	September 14
Consider additional insurance coverage	Shaun	October meeting
Schedule Crisis Center Church Presentation	Shaun	Soon!
Begin development of a financial policy & Procedure manual	Shaun	October meeting

MEETING CRITIQUE

WHAT COULD BE BETTER?

All good

WHAT WORKED WELL?

All good

Loretta moved for the meeting to end, David seconded, affirmative vote ensued.

MEETING ADJOURNED AT 7:30